



**STALL HOLDER APPLICATION FORM**

COMPANY NAME: \_\_\_\_\_

CONTACT FULL NAME: \_\_\_\_\_

Postal/Address: \_\_\_\_\_

\_\_\_\_\_

MOBILE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

SIZE OF STALL/MARQUE:  (5 x 5 M) OR  (5x 10 M)

DAYS ATTENDING EVENT:  FRIDAY (*food stalls only*)  SATURDAY  SUNDAY

BRIEF DESCRIPTION OF GOODS: \_\_\_\_\_

DO YOU HOLD A CURRENT MOBILE FOOD TRADERS PERMIT?  YES

PERMIT NO: \_\_\_\_\_

REGISTERED WITH WHICH COUNCIL? \_\_\_\_\_ DATE: \_\_\_\_\_

WOULD YOU LIKE TO DONATE AN ITEM FOR THE AUCTION TO RAISE FUNDS FOR THE AUCKLAND RESCUE HELICOPTER TRUST?  YES  NO

IF SO, WE APPRECIATE THE SUPPORT. CAN YOU PLEASE SPECIFY WHAT YOU WILL CONTRIBUTE...

\_\_\_\_\_  
\_\_\_\_\_

Would you like to reserve a trade stall site for next years show?  YES  NO

## **FRIDAY 26th January at OREWA RESERVE**

**SET UP TIME:** 12pm – 1pm

**EVENT OPEN:** 3pm – 9pm

**PACK DOWN** 8pm onwards

**FRIDAY FOOD STALL FEE: 20% of your total turnover must be PAID within 3 working days.**

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## **SATURDAY 27th January at OREWA RESERVE**

**SET UP TIME:** 6am - 6.30am SHARP

**EVENT OPEN:** 7am - 4pm Saturday

**PACK DOWN:** 4pm

**FOOD STALL FEE: 20% of your total turnover must be PAID within 3 working days.**

**SATURDAY TRADE SITE FEE: 10m x 5m = \$250.00 OR 5m x 5m = \$180.00**

**SATURDAY COMMERCIAL SITE FEE: 10m x 5m = \$1000.00 OR 5m x 5m = \$500.00**

**ENTRY IS THROUGH THE MAIN GATE ENTRANCE, NO STICKER - NO ENTRY.** This is a very busy morning and you need to be on time and you need to park where you are directed! No questions as we are sticking to a site map for our permit and health and safety reasons. Please come prepared with everything you need for the day!

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## **SUNDAY 28th January on the OREWA BOULEVARD**

**SET UP TIME:** 6am SHARP

**EVENT OPEN:** 7am - 1pm

**PACK DOWN:** 2pm SHARP Sunday

**FOOD STALL FEE: 20% of your total turnover must be PAID within 3 working days.**

**SUNDAY TRADE SITE FEE: 10m x 5m = \$250.00 OR 5m x 5m = \$100.00**

**SUNDAY COMMERCIAL SITE FEE: 10m x 5m = \$1000.00 OR 5m x 5m = \$250.00**

The Hot Rod Parade is at 1pm and once finished you can leave only thru the Florence Ave end, turning left as the Grande Parade will be heading around the McDonalds roundabout and down the Hibiscus Coast Highway.

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## **PAYMENT INFORMATION:**

**ALL TRADE SITE FEES MUST BE PAID FOR UP FRONT.**

**ALL FOOD STALLS MUST DECLARE TOTAL EARNINGS of each day AND PAY THE 20% of your TOTAL TURNOVER. MUST BE PAID IN 3 WORKING DAYS BEING THE 31ST OF JANUARY. NO EXCEPTIONS!** Please email this information to Damon Paterson. [roddersbeachfestival@gmail.com](mailto:roddersbeachfestival@gmail.com)

**We have a lot to wrap up so we need you to be onto this as promptly as possible please.**

Please deposit into bank account:

**Auckland Rescue Helicopter Trust: 03-0252-0835637-001**

*(Please use your trading name as reference)*

## Vendor Rules and Regulations:

Firstly, thank you for being a part of this amazing event! We have put many processes in place to help with us running a professional, smooth event and while abiding by all our Health and Safety permits.

**YOU MUST HAVE YOUR STALL STICKER ON YOUR WINDSCREEN OR NO ENTRY. COLLECT STICKER ON ENTRY.**

You will be met by Damon after the gate ladies have signed you in who will sign you in and advise you where to set up. Unless you have been advised otherwise, you will be placed in the order which you arrive. Due to the time frame and limited access space, there can be NO deviating from where you will be asked to set up. Food trucks will be located on grass, not on concrete as per previous years for health and safety reasons (cars moving through queues).

**Please come 100% self-sufficient with everything you need for the event: Power/Gas are required (no generators provided) Please note all generators are to be isolated away from foot traffic and thoroughfare. Peg/Cable covers to ensure all generators cables are safe and pegged to the ground. NO food prep waste or food prep packaging is to go into the event rubbish bins. Please take away with you, failure to do so will result in not being able to return to following years shows. To follow our waste management plan required by Council, please ensure you are using eco-friendly packaging. Please ensure you have a current fire extinguisher and or fire blanket on site with you. A Council Mobile Vendors Certificate must be visible AUCKLAND COUNCIL advised they will be onsite on the day undertaking inspections for the above.**

THERE IS A MAXIMUM OF ONLY ONE VEHICLE PER SITE! Once the event begins there are NO vehicle movements permitted on the site as Hot Rodders are being escorted into the event. There is preferred parking for any other vehicles at the Western Reserve in Edgewater Grove, off Centreway Road (a 4 minute walk from the event site).

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## PLEASE SIGN AND DATE:

Please complete this form and sending back to us using the email address below:

I/We agree to abide by the information in this document and the disclaimer form.

Name: \_\_\_\_\_

Signed by: \_\_\_\_\_ Date: \_\_\_\_\_

*DISCLAIMER: RODDERS BEACH FESTIVAL does not provide liability insurance for the protection of individuals, groups, organizations, businesses, spectators, or others who may participate in the Rodders Beach Festival. In consideration for your participation in the Rodders Beach Festival the individual group, organization, business, spectator, or other, does hereby release and forever discharge Rodders Beach Festival, and its officers, volunteers, and committee and members, jointly and severally from any and all actions, causes of actions, claims and demands for, upon or by reason of any damage, loss or injury, which hereafter may be sustained by participating in the Rodders Beach Festival. It is further understood and agreed that said participation in the Rodders Beach Festival is not to be constructed as an admission of any liability and acceptance of assumption of responsibility by Rodders Beach Festival, its officers, members, volunteers, and committee, jointly and severally, for damages and expenses for which Rodders Beach Festival, its officers, members, and volunteers and committee, become liable as a result of any alleged act of the festival participant.*

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Many thanks,  
Rodders Beach Festival.

**Vendor contact information: Damon Paterson**

**Email:** roddersbeachfestival@gmail.com or **Phone:** 021 077 4234